

SENIOR CLINICAL SUPERVISOR

Job Summary

The Senior Clinical Supervisor first fulfills the responsibilities of a Clinical Group Supervisor, providing direct leadership, management, and supervision of a Clinical Cabin Group. In addition, the Senior Clinical Supervisor works under the supervision of the Program Director and Clinical Director to provide leadership and consultation to a developmental group, provide direct supervision to one to two Clinical Group Supervisors, and share responsibility for developing and implementing orientation and training for Wediko Summer Staff. The Senior Clinical Supervisor is a temporary, seasonal position.

Essential Functions

Developing and implementing individual and group based treatment strategies, which includes, but is not limited to the following:

As Clinical Group Supervisor

- Having working knowledge of tiered systems of social, emotional, and behavioral supports (training provided by Wediko), including: Positive Behavioral Interventions and Supports (PBIS), trauma informed treatment, Collaborative Problem Solving, Wediko's Hierarchy of Interventions, and Wediko's Behavior Checklists
- Facilitating daily group therapy sessions
- Communicating and problem solving with guardians, family therapists, and outside providers about the progress of students
- Collaborating with team members, Think City leadership, Nursing, Family Program Clinicians, Program Coordinators, Program Managers, and Program Directors to ensure students are receiving the best treatment and care possible
- Consistently teaching and modeling appropriate interactions between staff and students in a variety of social situations
- Teaching and modeling behavioral interventions as taught and outlined in training model
- Utilizing approved behavior management techniques including use of the de-escalation room and therapeutic holds when de-escalation and/or physical intervention is necessary for crisis management
- Dispensing of medication following procedures
- Providing direct care and supervision for assigned Clinical Cabin Group to ensure the safety and wellbeing of the students
- Maintaining a physically and psychologically safe environment by responding to and reporting safety concerns to appropriate staff in a timely manner
- Utilizing agency policies when responding to emergencies
- Maintaining awareness of clinical and/or medical needs of the assigned students and the ability to implement necessary procedures and precautions
- Attending program leadership meetings
- Maintaining regular weekly office hours for the timely completion of all phone calls and clinical documentation responsibilities
- Facilitating twice weekly Clinical Group Supervision

- Completing necessary documentation related to phone calls, planning meetings, and safety/wellness concerns
- Completing agency required intakes, treatment plans, and discharge paperwork to fidelity
- Helping plan and implement critical program days throughout the summer including, but not limited to, general staff arrival day, general staff orientation, child arrival day, and visitor's day
- Participating in all orientation week activities
- Maintaining confidentiality in regards to staff and student HIPAA protected or other sensitive information

As Senior Supervisor

- Providing leadership and consultation to a developmental group
- Providing direct supervision to one to two clinical supervisors
- Sharing responsibility for developing and implementing orientation and training for Wediko Summer Staff
- Ensuring the edited completion of all relevant paperwork for supervisees before departure and co-signing of all supervisees' clinical documentation
- Conducting skills assessments and feedback for supervisees
- Responding to specific duties assigned by the Director and Clinical Director

Minimum Requirements

- Completion of an advanced degree in Social Work, Psychology, Sociology, or related human services field of study
- Strong communication and interpersonal skills
- Ability to approach challenges in a supportive and creative manner
- Adaptability in an ever changing work environment
- Familiarity with and ability to use Microsoft Office Programs such as PowerPoint, Excel, and Word to carry out essential job functions

Abilities Required

Employees are responsible for transportation to one of the pick up and drop off locations at the beginning and end of the summer. During the summer, on days off, employees are responsible for acquiring transportation to/from the NH setting. A driver's license is convenient; but, it is not necessary to perform work responsibilities. The majority of work is outdoors in a rural environment, which means exposure to heat in summer. Duties may require employees to be outside during adverse weather. The duties of the position involve standing for the vast majority of the work period. Employees are required to physically escort or hold students therapeutically to prevent students from being a danger to self or others. Employees may be required to move equipment 50lbs or more. Employees may be exposed to high noise level for extended periods of time related to event type.

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodations. Reasonable accommodations will be evaluated on an individual basis and depend, in part, on the specific requirements for the job, limitations related to the disability and the ability of Wediko Children's Services to accommodate the limitation.

Disclaimer

The above statements are intended to describe the general nature and level of work expected for this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and

skills required. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Job Category	Specialist
Exempt/Nonexempt	Exempt/Seasonal
Department	Wediko Summer Program
Supervisor	Director/Clinical Director
Last Revised	2/20/17