

CLINICAL CONSULTANT, WEDIKO SUMMER PROGRAM

Job Summary

Reporting to the Director of the Wediko Summer Program, the Clinical Consultant works collaboratively with the Clinical Director, and clinical staff to ensure the highest quality of clinical services provided by the Wediko Summer Program Services. This includes training, program development, and supervision of clinical staff. The Clinical Consultant is part of the senior management team, and supports compliance with all fiscal, ethical, and legal standards and best practices.

Essential Functions

- In collaboration with the Program Director and Clinical Director, develop, implement, and evaluate clinical operations and oversee the quality assurance process for all clinical services, including both direct service and record keeping;
- Design and facilitate the implementation of clinical interventions to children and families needing high-level expertise;
- Ensure clinical services are in compliance with state and federal regulatory agencies and leading practice standards;
- In conjunction with the Program Director and Clinical Director, train, supervise, and evaluate clinical staff;
- Provide clinical supervision to clinical staff in compliance with the standards of state and federal regulatory agencies;
- Provide and/or coordinate clinical trainings for staff on clinical topics relevant to client services provided by the Wediko Summer Program;
- Review treatment plans, case notes, and written correspondence to verify that such documents meet state and federal agency standards and best practices;
- In collaboration with the Program Director and Clinical Director, oversee the audit of the clinical charts to ensure adherence to state and federal statutes;
- Serve as a point-of-reference in legal cases involving clinical judgment for the Program Director and Executive Director;
- In coordination with the Program Director and Clinical Director, facilitate team case conferences and other venues to ensure coordinated implementation of treatment plans and service utilization such that the comprehensive care of clients reflects the philosophy and objectives of Wediko Summer Program;
- In conjunction with the Program Director, act as a liaison with other community providers and agencies serving Wediko clients as needed;

- Participate in management team meetings;
- Participate and help facilitate Clinical Supervisor team meetings twice weekly;
- Assist and work with the Program Leadership regarding strategic and long-range planning as needed;
- Perform other clinical and supervisory duties as assigned.

Minimum Requirements

- Masters or Doctoral Degree in counseling, psychology, social work, behavioral science or equivalent field of study (terminal degree preferred);
- Independently licensed therapist;
- Experience providing clinical supervision to staff;
- Experience developing clinical programming;
- Experience in outpatient, public school, and residential settings is preferred.

Abilities Required

- During the summer, on days off, employee is responsible for acquiring transportation to/from the NH setting. A driver's license is convenient; but, it is not necessary to perform work responsibilities.
- The majority of work is outdoors in a rural environment, which means exposure to heat in summer. Duties may require employee to be outside during adverse weather. The duties of the position may involve standing for the vast majority of a work period. Employee is required to escort or hold students therapeutically to prevent students from being a danger to self or others.
- Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodations. Reasonable accommodations will be evaluated on an individual basis and depend, in part, on the specific requirements for the job, limitations related to the disability and the ability of Wediko Children's Services to accommodate the limitation.

Disclaimer

The above statements are intended to describe the general nature and level of work expected for this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Job Category	Consultant
Exempt/Nonexempt	Exempt/Seasonal
Department	Wediko Summer Program (WSP)
Supervisor	Director, WSP
Last Revised	February 20, 2017