



Hello Wediko Applicant!

We are thrilled that you have expressed interest in working for the Wediko Summer Program! We are looking for enthusiastic, creative, and determined individuals to add to our unique Summer Program.

**Wediko Summer Program is:**

- a strengths-based program for children that builds their self-motivation, decision-making capacities, and social skills.
- for children ranging in ages from 7-18 who struggle with social, emotional, and behavioral difficulties.
- located on a 450-acre wooded waterfront campus.
- a fun and safe place for staff and children to learn, grow, and be themselves!

**Wediko Staff are:**

- teachers, artists, athletes, philosophers, chefs, psychologists, musicians, nurses, nature-lovers, future business leaders, and everyone in between!
- undergraduates, college graduates, and graduate students from top colleges and universities.
- committed to helping children reach their full potential.

**Wediko's benefits include:**

- a diverse set of professional experiences in an outdoor, active environment.
- a chance to receive hands-on clinical training working alongside experienced professionals.
- a paid internship and opportunity for an AmeriCorps award.
- a strong, impressive addition to your resume.

Enclosed are the application materials for the Wediko Summer Program. If you have any questions, don't hesitate to give a call to a summer coordinator at (617-292-9200), email us ([wediko@wediko.org](mailto:wediko@wediko.org)), or check out our web page ([www.wediko.org](http://www.wediko.org)). We are excited about the prospect of having you as part of the Wediko team!

Sincerely,

Julie Sawkiewicz  
Wediko Summer Program  
Senior Coordinator

**Boston Offices**  
72-74 East Dedham Street  
Boston, MA 02118  
Phone: (617) 292-9200  
Fax: (617) 292-9275  
[wediko@wediko.org](mailto:wediko@wediko.org)

**Wediko Children's Services, Inc.**

[www.wediko.org](http://www.wediko.org)

Tax ID #04 6002778

**New Hampshire Campus**  
11 Bobcat Boulevard  
Windsor, NH 03244  
Phone: (603) 478-5236  
Fax: (603) 478-2049  
[wediko@wediko-nh.org](mailto:wediko@wediko-nh.org)



## Summer Program Employment Information

Every summer Wediko hires individuals from a wide range of backgrounds and experiences to work with children who struggle with social, emotional, behavioral and learning difficulties. We are looking for staff who are dedicated, energetic, and who have skills and talents that they would like to share. If you have any questions, or would like more information please feel free to call a summer program coordinator at 617-292-9200, email us (wediko@wediko.org) or find out more at our webpage, [www.wediko.org](http://www.wediko.org).

### ROLE DESCRIPTIONS

**Residential Counselors:** Participate, play, and connect! Facilitate daily activities and structures for a cabin group of 8-12 children or adolescents.

**Special Education Teachers and Assistants:** Share in the children's greatest successes! Plan and implement daily lessons in language arts, math and science for children from across the setting. Teachers and assistants are affiliated with a single cabin group when they are not in the classroom.

**Activity Assistants:** Share your skills through an activity! Create and implement daily activities for children from the entire setting. Activities include aquatics, athletics, biking, archery, and many more. Assistants are affiliated with a single cabin group when they are not at the activity.

**Wediko School Affiliate:** Reach beyond the summer! As an Activity Assistant create and implement daily activities for children from the entire setting, while also being closely affiliated with a group in the Wediko School.

**Nurses:** Help keep us healthy! Work as part of a team of licensed nurses to operate the community health system, administering medications, providing First Aid, and monitoring public health concerns.

**Culinary Staff:** Cook, teach, and nurture! With a team of culinary staff produce 900 meals a day for children and staff. Also provide pre-vocational instruction for students assisting in the kitchen.

**Pre-vocational Instructor:** Teach important life skills! Help adolescents develop work ethics and vocational skills through on-the-job training. Assistants are affiliated with a single cabin group.

### QUALIFICATIONS

- willingness to work hard
- capacity for working on a team
- ability to use constructive feedback
- previous work experience with children is desirable, but is not a prerequisite
- staff must also be prepared to meet the physical demands of a rugged 450-acre campus

### BENEFITS

- a stipend that is commensurate with experience
- an AmeriCorps educational award worth \$1,250 for eligible staff
- room & board
- professional training in a variety of fields, including: special education, therapeutic recreation, counseling and school psychology, research, social work, psychiatric and community nursing, and psychiatry

### JOB DATES

- tentative dates are June 27 to August 23

### APPLICATION DEADLINE

We **do not** have a set application deadline. Hiring is typically completed by late March, so it is to your advantage to submit your materials as soon as possible. The application and the recommendation form may be sent in separately. We look forward to receiving your application!

Wediko Children's Services, Inc. has an ongoing policy of equal opportunity employment. Recruitment, hiring and promotion of qualified individuals is conducted without regard to race, gender, creed, color, religion, national origin, sexual orientation, veteran or handicapped status.

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## Wediko Children's Services and AmeriCorps

Wediko Children's Services is an AmeriCorps host site of Campus Compact for New Hampshire. Eligible Wediko staff will receive an Educational Award worth approximately \$1,250 for their efforts as a SERVE-NH member, in addition to their Wediko room, board, stipend, and training.

### What is AmeriCorps, Campus Compact for New Hampshire, and SERVE-NH?

AmeriCorps is a national service program under the Corporation for National Service. Campus Compact for New Hampshire is Wediko's AmeriCorps sponsoring agency. SERVE-NH (or Students Engaged in Redefining a Vision for Education) is an acronym for what you will be doing as a Wediko Summer Program staff member.

### What does this mean for Wediko Summer Program Staff?

Wediko Children's Services is a host site for AmeriCorps SERVE-NH members. Wediko Summer Program Staff who qualify and complete all required paperwork will receive an educational award (if they are available) worth approximately \$1,250 that may be used for the following: college tuition, repayment of college loans, and further schooling (to be used within 7 years). If you qualify, it is your responsibility to complete all required AmeriCorps paperwork.

### As a Wediko Staff person, how do I know if I qualify for the AmeriCorps educational award?

To qualify, Wediko staff must:

- be a U.S. Citizen, U.S. National or lawful permanent resident of the U.S.
- be at least 17 years of age and have a high school diploma.
- complete 450 hours of direct community service by the end of the Wediko Summer Program.
- make less than \$4,500 in stipend/living allowance for their service at Wediko.

### What if I have further questions?

Please call the Summer Program Office at 617-292-9200 or e-mail [wediko@wediko.org](mailto:wediko@wediko.org)

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## Employment Paperwork Checklist

**Before completing your application, please read the following documents:**

- "Hello Wediko Applicant" Letter
- Summer Employment Information
- Wediko Children's Services and AmeriCorps

**A completed application includes all of the following:**

- Recommendation Form (Can be sent separately)  
Your recommender should enclose the completed form in an envelope and sign the seal.
- Completed Staff Application
- One copy of your updated resume

**Return Recommendation Form, Staff Application, and Resume to:**

Wediko Summer Program  
Administrative Coordinator  
72-74 East Dedham St.  
Boston, MA 02118

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