



Wediko Children's Services
 72-74 East Dedham Street
 Boston, MA 02118
 Phone: (617) 292-9200
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 wediko@wediko.org

Staff Application

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**Please be sure to complete *all* pages of the application.
 Application can be hand written or typed. Attach additional pages if needed.**

I. BACKGROUND INFORMATION

Date _____

Name _____

Have you ever applied to Wediko before? Yes No If so, what year(s)? _____

Please check if you will be 18 years old by Aug 31 Social Security Number _____

Please check if you will be 21 years old by Aug 31

How did you hear about Wediko? Please circle _____:

- Professor, Career Office, Poster, Job Posting, Information Session, Wediko staff, other: _____
- If applicable, indicate the name and relationship/position of the person who referred you or source of job posting: _____

Current Mailing Address:

Home/Permanent Address:

Valid until (Mo/Yr) _____

Cell Phone # _____

Phone # _____

Phone # _____

Current E-mail _____

Permanent E-mail _____

Education:

Year graduated from high school _____

Name of undergraduate college _____

Name of graduate school _____

Expected completion date _____

Expected completion date _____

Degree/Major _____

Degree _____

Overall GPA _____ Major GPA _____

Concentration _____

Current Certifications or Licensures (i.e., WSI, Lifesaving, CPR, First Aid, Nursing, Teaching/SpEd, MSW):

Certificate or License	License #	Date of Expiration
_____	_____	_____
_____	_____	_____
_____	_____	_____

II. WORK EXPERIENCE *(In addition to completing this section, please enclose a current copy of your resume.)*

- a. Describe your previous work, both paid and unpaid, with children. Include an agency name, age of children, duties, and dates.

- b. List other volunteer and work experiences, including employer's name, duties, and dates.

- c. What do you hope to gain professionally from the Wediko experience?

III. PERSONAL STRENGTHS AND WEAKNESSES

- a. What strengths will help you work with children in individual and group situations?

- b. What personal traits do you believe might interfere with your work with children in individual and group situations?

- c. All staff members at Wediko work very closely with a core treatment team of adults from various backgrounds and professional orientations. Given this structure, please comment on your style of interaction with other adults. Indicate what your strengths and relative weaknesses would be on such a team.

- d. When faced with a dilemma, how do you problem-solve?

- e. The intensity of working with children who have serious emotional and behavioral disabilities can often trigger personal issues for staff. How would you manage awkward personal feelings in the context of working with children?

- f. Working with children struggling with emotional and behavioral issues results in a uniquely intensive, stressful, and rewarding experience.

1. What do you anticipate will be most rewarding for you in working with children struggling with emotional and behavioral issues?

2. What do you anticipate will be the most stressful for you in working with children struggling with emotional and behavioral issues?

IV. SELF-REFLECTION

- a. The decision to commit to a Wediko program requires considerable thought and self-reflection, as does the process of applying to college, choosing a job, or deciding how to spend your free time.

Please describe an important choice you have made in the past, emphasizing the factors that influenced your decision.

- b. Helping children master new challenges and cope more effectively with social demands often brings up thoughts and feelings from our own childhood experiences. There are no right or wrong answers in the next set of questions. However, Wediko does expect that staff will be able to be genuine and caring, while keeping safe and clear boundaries between personal and professional areas of functioning.

1. Please describe one of your happiest experiences or greatest achievements while growing up.

2. Please describe a time that you struggled or felt disappointed while growing up.

- c. At Wediko, staff assume many caretaking roles with children, including having fun, providing nurturance, and setting limits. Please describe the ways in which your family balanced these roles.

V. SKILLS AND INTERESTS INVENTORY

Check the activities that *interest* you. Then, indicate which activities you are proficient enough in to **Assist** or **Teach** by placing an **A** or **T** in the space provided to the right.

Land Sports

mountain biking ___
 archery ___
 basketball ___
 soccer ___
 volleyball ___
 baseball ___
 frisbee ___
 tennis ___

 other

Fitness/Adventure

weight training ___
 aerobic dance ___
 martial arts ___
 yoga ___
 rock climbing ___
 backpacking ___
 gymnastics ___

 other

Water Sports

canoeing ___
 kayaking ___
 rowing ___
 fishing ___
 swimming ___
 WSI certification
 Lifeguarding

 other

Fine Arts

art ___
 pottery ___
 woodworking ___
 photography ___
 metalworking ___

 other

Performing Arts

dance ___
 drama ___
 puppetry ___
 music ___
 What instrument? _____
 singing _____

 other

Hobbies

farm animal care ___
 auto mechanics ___
 cooking ___
 computers ___
 bike repair ___
 magic ___

 other

Academic Instruction

teaching certificate _____
 elem. secondary
 regular sped.
 research ___
 nature/science ___

 Specialization

Nursing/Health

licensure _____
 RN LPN
 EMT or First Responder
 CPR _____
 First Aid _____

 other

“Brain” Games

Chess ___
 Stratego ___
 Scrabble / Upwords ___
 Othello ___
 Crossword puzzles ___

 other

Please mention other talents or skills which you can share with the Wediko community:

I certify that the information contained in this application is correct to the best of my knowledge.

Signature _____ Date: _____

*****IMPORTANT NOTE:** Please have the enclosed recommendation form completed by an employer or a professor, and then returned by them to our office. Your application materials, however, should be submitted as soon as you have completed them.

Please Return To:
Wediko Summer Program
Administrative Coordinator
72-74 East Dedham St.
Boston, MA 02118

OPTIONAL INFORMATION

The following questions are optional. All responses will be kept confidential. The information provided will assist us in maintaining our commitment to employing a diverse group of staff. Failure to provide this information will not jeopardize or adversely affect your application in any way.

Name _____

Age _____ Date of Birth ____/____/____

Sex: Female Male

Race: Caucasian African American Latino / Latina Native American

Asian or Pacific Islander Other (please specify)_____

Handicapped*

Certification form attached Certification form will be forwarded at a later date

* You qualify as a handicapped person if (1) you have a physical or mental impairment which substantially limits one or more major life activities, (2) have a record of such an impairment, or (3) are regarded as having such an impairment.

"Major Life Activities" means functions such as caring for oneself, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Handicapped Status requires certification. Ask your interviewer for the necessary forms.

Wediko Children's Services, Inc. has an ongoing policy of equal opportunity employment. Recruitment, hiring and promotion of qualified individuals is conducted without regard to race, gender, creed, color, religion, national origin, sexual orientation, veteran or handicapped status.